

Gift-box RFQ checklist

Fill this in, attach a photograph of the piece that goes inside, and email it to info@tengfeipack.com. A request with these boxes ticked normally comes back as a price rather than a list of questions.

Must have — without these nothing can be quoted

- ☐ Product code from tengfeipack.com (the REF number on each product page)
- ☐ Quantity, and whether this is a one-off or a repeating programme
- ☐ The piece that goes inside: dimensions, or a photograph with a ruler in shot
- ☐ Covering colour and insert colour, with a reference if you have one
- ☐ Delivery country and port

Decides the price — worth answering up front

- ☐ Construction: rigid card, lacquered wood or moulded plastic
- ☐ Closure: lift-off lid, hinge, drawer, ribbon tie or tab
- ☐ Printing, hot foil or blind emboss — and the artwork if it exists
- ☐ Insert type: velour, velvet, PU leather or satin over cut foam
- ☐ Target unit cost, if you have one

Decides the schedule

- ☐ Required delivery date, and whether it is tied to a launch
- ☐ Do you need a physical sample before production?
- ☐ Are you matching an existing box? (Send it — it is faster than a drawing)
- ☐ Boxes per carton and cartons per pallet, if your warehouse specifies them

Ask for these in writing — they are not published

- ☐ Minimum order quantity for this item at this size
- ☐ Sampling time and sample cost
- ☐ Production lead time from artwork approval
- ☐ Board grade and any food-contact approval (confectionery and cake packs)

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