

Qingdao Renwei Industrial Co., Ltd.

Enquiry and OEM Checklist

What to send with a first enquiry, and what to confirm in writing before ordering.

A one-page working checklist for buyers sourcing carts, wheels and casters.

Figures in this document are reproduced from the Renwei product catalogue. Where a value is shown as TBC the source catalogue does not publish it; ask for it against the model number rather than treating it as an estimate.

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Enquiry and OEM Checklist

Send With Every Enquiry

-	Model numbers taken from the product pages
-	Quantity required for each model
-	Destination port or market
-	Your company name and email address
-	Whether cartons are to be printed or plain

Confirm In Writing Before Ordering

-	Minimum order quantity for each model
-	Tooling cost, if any, for own-brand work
-	Production lead time from order confirmation
-	Payment terms and incoterm
-	Warranty terms
-	Any certificates your market requires
-	Packing method and loading quantity per container

Why Packing Method Matters

Carts, barrows and wagons fill a container by volume long before they fill it by weight. A different carton or a knocked-down option can change the units per container substantially, which moves the landed cost per unit more than any unit-price negotiation will. Ask for the loading quantity alongside the price, not afterwards.

Measurements Needed for a Wheel or Caster Enquiry

Wheel diameter	Overall, across the assembled wheel including the tyre
Section width	Across the tyre
Rim diameter	For pneumatic wheels, the number after the dash in the size
Bore diameter	Through the hub, measured from the axle
Hub length	Across the hub faces
Fork gap	Between the inside faces of the fork, for casters
Fitted height	Overall caster height, to keep the equipment at the same working height