

**iTech Smartnet Limited**

# Quality Control and Inspection Procedure

The six step standard applied to every consignment regardless of order value.

|                    |                                                        |
|--------------------|--------------------------------------------------------|
| Scope              | Every inbound and outbound consignment                 |
| Serial Capture     | 100% of units                                          |
| Bench Verification | Applied where the order calls for it                   |
| Records Retained   | Serial list carton seal photograph and inspection note |

## Enquiry Review

Part numbers decoded and checked against what the project actually needs

## Sourcing

Allocated from stock or placed on order with a written lead time

## Inbound Check

Carton seal photographed serial recorded and checked on the manufacturer portal

## Bench Test

Powered up and inspected where the order calls for it

## Export Packing

Anti static wrap corner protection and palletisation on volume orders

## Documentation

Serial list invoice packing list and certificate pack released with tracking

## Certifications

ISO 9001 — Quality management system covering sourcing inspection and despatch

ISO 14001 — Environmental management across packaging and waste handling

CE — Conformity marking as applicable to the equipment supplied

FCC — Compliance marking as applicable to the equipment supplied

RoHS — Restriction of hazardous substances as declared by the manufacturer

Export Compliance — Screening against destination and end use restrictions before despatch

## How To Order



|                     |                                                                                                              |
|---------------------|--------------------------------------------------------------------------------------------------------------|
| <b>WhatsApp</b>     | +86 186 6837 8788 — fastest route for quotations                                                             |
| <b>Email</b>        | sales@itechsmartnet.com                                                                                      |
| <b>Address</b>      | Workshop 60, 3/F, Block A, East Sun Industrial Centre, No.16 Shing Yip Street, Kwun Tong, Kowloon, Hong Kong |
| <b>Office Hours</b> | Mon to Fri 09:00 to 18:00 HKT                                                                                |
| <b>What To Send</b> | Part numbers quantities destination country and any deadline                                                 |

Every consignment ships with a serial list issued before despatch a commercial invoice a packing list and the applicable certificate pack. Support contracts are registered under the end user name.